



PMLA Executive Meeting Minutes
April 12th, 2022

PRESENT: Allen Wales, Jamie McMurray, Derek Wood, Tamara Brooks, Nicole Jensen, Jessica Lancaster, Alona Maksimenko,

REGRETS: Sara Engle, Lisa Gowans, Dave Zille, Nicky Land, Stuart Doyle, Russ Aunger, Kathy Bolam

1.0 Start of Meeting: Called to order at 7:04

1.1 Additions to Agenda:

Ref Allocator report -From Errin Morrison
Head Coach update- From Stu Doyle
Team Manager report -From Lisa Gowans
CCMI Protocol -From Lisa Gowans
Floor Scheduler update-Nicky Land
Tourney Volunteer discussion -Nicole Jensen
Adanacs Passes-Dave

1.2 Approval of Previous Minutes: March 8th, 2022

-Approval motioned by Sara, seconded by Jessica, Approved

Upcoming Calendar Dates:

Tiering Break is May 2nd -8th

May 7th Registrar to send team lists and years of experience from BCLA Database

June 1st Provincial Declarations to BCLA

June 5th Picture Day

Last regular season games must be completed by:

16U and Pee Wee by June 12th

Bantam and Female by June 19th

Novice and below mixed and female by June 26

2.0 Registration Update

-Nothing new to report, releases are done

-Shirts and shorts to be delivered to the managers very soon

3.0 President Report

-Everyone is getting dry-fit shirts, they are coming from the hockey shop. Jamie will lead on that. We have two orders on the shorts. Those that ordered during registration and those that discovered they needed to buy them. We made the decision to buy 100

pairs of shorts. These 100 shorts will be used for next year if they are not purchased this year.

-We were short Goalie Jerseys

Allen Motioning for Approval of \$5628.00 for 12 Goalie Jerseys and 100 pairs of shorts. Some of this money will be recouped from the shorts. Some this year and some next year.

Jamie included that Managers would forward funds for the shorts to her and she will forward to Derek.

Derek is okay with this spend and there are funds for this expense.

Any objections-none, all in favour- Approved.

-Icebreaker went well

-We are okay to do the set up of nets on the ice and floors.

-Social April 30th, 2022, Warriors (Season last game), email was sent to the managers to plan and book tickets. We have a block 111, \$15/ticket.

-We will have another social evening one with the Adanacs and possibly one with Junior

-Thanks to Tamara and Lisa for the Jersey distribution

-We have merged the Bantam Girls team (Poco, Langley and Port Moody into 2 teams) It was challenging but it has been done. We have two paid coaches for Bantam B Girls and Bantam B Boys. This year the association picked up the cost, but this will be reviewed for following years. The idea here is to develop B&C players.

-We are trying to do what is best for the kids.

4.0 Referee Update

REFFING REPORT - April, 2022

(Read on behalf of Errin)

Ref Meeting & Ice Breaker

The Ref Meeting on April 9 was attended by 22 refs - a good mix of entry level and higher level refs. We went over expectations for the season, resources, rules, training, etc. and answered questions. Meeting materials were sent out to all those who couldn't make the meeting.

Ice Breaker games all went well, although we ended up having to borrow 6 refs from out of town who reffed a total of 8 games on Sunday. We are working closely with the PoCo and Coquitlam ref allocators going forward as we will need to do this a lot for our upper level games this season (and probably next).

Errin is owed the following for Ref Meeting and Ice Breaker expenses (receipts available):

\$1,165.00	ref/SC fees
\$90.00	ref travel fees
\$200.55	pizza

\$96.51	chips, pop, etc.
\$1552.06	total owed

Game Schedule

The game schedule for this week has been released by LMMLC and uploaded into Assignr. We still don't have the schedule for the rest of the season until tiering break, but are anticipating this soon. Tyke and Mini-Tyke managers still need to get me their game schedules so I can upload to Assignr and find refs.

Training Update

Keith and I will be looking into scheduling some on-floor training over the coming months and we will be trying to place less experienced refs with more experienced refs whenever possible going forward.

Actions

- **Errin and Keith to work with Nick, Cam, etc. to schedule on-floor training for refs**

Requests

- Errin is owed \$1,552.06 for ref/shot clock fees/ref travel fees and ref meeting expenses. She has been asked to forward receipts to Derek for reimbursement.

5.0 Floor Scheduler Update

(Read on behalf of Nicky)

-Master Schedule will be updated every week as and when LMMLC website is updated. Hopefully they will update games for next few weeks until re-tiering break so we can work out TBRs.

-I need to know from teams when they have accepted into a tournament so I can use their game time for TBRs, these are noted on the schedule.

-I am keeping 12pm-4pm on Sundays for the moment as TBR cover. We also have late weeknight spots

6.0 Head Coach Update

(Read on behalf of Stu)

Coaching Coordinator

1- Waiting for more level 2 courses to become available. Have 5 - 6 coaches Bantam and above who require it.- No worry at this point and awaiting dates to open up.

Equipment

1 - Might need to order more balls as I am not sure if we will make it through the season with current stock. -Tamara suggested when we get down to one box of balls we order more.

2 - Player Jerseys we need more Adult Large and XL sizes and a variety of numbers

Goalies

1 - Kids are bigger than anticipated so I feel we need larger jerseys 6 and 7 X especially with new uppers that are coming

For Jersey's please work with Tamara and Alona to coordinate, then if something is required we will discuss...to do multiple orders will not work. Tamara will contact the Managers to find out what specific issues there are.

[ACTION Tamara to contact the managers]

2 - Funding for additional gear: gloves, sticks, pants etc probably in et \$ 2 K range

For any equipment, just let Stu know and get Derek's approval.

Nicole Motioned approval to buy and extra box of ice packs. \$100 for icepacks for the season. Anyone against-no, All in Favour- Approved

3 - Goalie training looking at Tiering break and having Eric Penny attend games

7.0 Head Manager Update: Manager Report

(Read on behalf of Lisa)

Most managers were put in place by the third week in March with the exception of Mini-Tyke, and the female teams of 10U, 12U, and 14U. They have been confirmed over the past two weeks, and we welcome a mixture of experienced and new managers for the upcoming season.

The google form that Tamara created worked really well, and we can consider changing it for next year. Some suggestions include guessing sizes of players pre-season, or reviewing sizes of jerseys given out to the teams the previous year. There were some struggles in the older levels securing sizes and not duplicating numbers. We could consider asking for height at the time of registration that may be a helpful indicator for jersey size. An action item for me will be to have all managers record jersey # and size for their team which we can use as a guide going forward.

The manager's meeting was well attended, and the team equipment was picked up before manager's arrived. It is a suggestion that either we rent the room longer, or to be clear that the room is only available a few minutes before the rental, and we need to vacate the room promptly at the end. The Port Moody staff approached me before and after the meeting to address people coming early, and managers chatting after the meeting.

RAMP is the online game sheet the LMMLC has purchased, and Dave Zille is leading getting this set up for our team. It will replace the use of paper game sheets, and mailing them to Commissioners. To start, managers will be able to use the paper game sheets, and transfer the information to the online RAMP after the game.

Managers and parents have had some confusion between the socks, shorts, dry-fit shirts, and extra apparel- what is included in registration, what has not. Hopefully this is in part because we have been on a hiatus and people will get the process.

Next year I would recommend having a shorter, or separate meeting for Mini-Tyke and Tyke managers. A lot of the material covered in the manager meeting did not relate to their levels.

8.0 Tournament Update

We have 40 applications for Friendship Tournament and quite a few for Golden Spike

-Errin is concerned about having enough refs for the tournament

-Parent Volunteers will be necessary

-Home teams do not have to pay entrance fee but will do the volunteering and baskets.

[Action Dave to update Website on the Tournaments Friendship and Golden Spike]

9.0 1st VP Update

-Wallball Update

-Waiting to hear from the Adanacs about an exhibition game. Fingers crossed.

-And the Adanacs are giving us season passes to give to all of our kids, just waiting for them to be provided to us. * Could be used for a social

10.0 Anything else to add

From Lisa: Clarify the CCMI protocol.

What is the cut off date for concussion baseline testing? **May 8th target date**

Can I propose in the future it is done prior to the season starting for new players? **Challenging due to various times kids get them, Strive likes to do testing for groups at designated times.**

Who is responsible for making sure each player has had a baseline test? **Manager is responsible for asking if they have booked their test**

Association tracks if they have them completed.

Do coaches have access to the database that their player has had one? **Yes, managers will have it but more importantly the parents have it and will communicate it. It is Parent Managed...return to play plan is in the app for the parents.**

And, in the event that an incident occurs on the floor, who is responsible for initiating the protocol? For example, does the coach say that they have to be assessed, if the parent does not agree, or is unaware? **Each team has a "Trainer/Safety" or should have someone designated, this person would assess the situation. If they have symptoms they need to be assessed.**

11.0 Next Meeting:

PMLA EXC Meeting May 24th @ 7pm

12.0 End of meeting 8:36pm Motioned by Sara, Jessica seconded. Approved.